

**Lamar University – M.Ed. in Educational Technology Leadership**

## Field-based Activities Monthly Report: Log

**Instructions:** Enter the total number of internship hours that you had worked at the start of the month in the upper right cell. Remember that you must log a **minimum of 100 hours** of field-based experience. For each month, enter a brief description of your internship activities for that week in the top row. Enter the ISTE Technology Facilitation standard(s) and Indicator in the second row. Use the third row for each week to report meetings and communications that you had with your site mentor. (Meetings with parents, administrators and/or coworkers that are related to your project work should be noted in the activities row for the week.) Enter the hours you worked for each week at the end of the row. Total the month’s hours, then enter the total number of internship hours that you have worked as of the end of the month. There needs to be a minimum of 33 Campus- or District Supervised Activities that encompasses the 33 ISTE Technology Performance Indicators and eight Technology Facilitation Standards.

9

|  |  |  |  |
| --- | --- | --- | --- |
| **Date: \_June, 2011\_\_\_ Total Internship hours at the start of the month:** | | |  |
| **Week** | **Functions** | **Description** | **Hrs** |
| **1** | **Week’s Activities** | Incorporate problem solving technology into the honors geometry curriculum, Present new research on teaching methods including technology to my peers through professional development blog. | 2 |
| **Standard/Indicator** | TF-III.C, TF-III.E |
| **Communication with Site Mentor** | This month I did not have much communication with my site mentor as we are not in session and he was on vacation or at conferences for most of the month. I did however get some feedback from him about my blog, which he believes will be helpful in providing professional development opportunities to colleagues throughout the next year. |
| **2** | **Week’s Activities** | Develop and share strategies with my team for teaching social, ethical and legal issues concerning responsible use of technology  1 |  |
| **Standard/Indicator** | TF-VI.A |
| Communication with Site Mentor | As stated above I did not communicate with my site mentor during the month of June. This issue in particular was one I did not get any feedback on. |
| **3** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **4** | **Week’s Activities** | Work with our IT to examine useful components to technology integration in a school setting. | 1 |
| **Standard/Indicator** | TF-VIII.E |
| **Communication with Site Mentor** | During the month of June I was contacted by my IT and the head of the Global Languages Academy. They wanted to include me on the new project being incorporated in the academy, the use of Google Cloud, and new way for kids to interact with their work both at school and at home without having to connect to the server. My site mentor recommended I work on the project to get some experience with this type of technology integration. |
| **5** | **Week’s Activities** |  |  |
| **Standard/Indicator** |  |
| **Communication with Site Mentor** |  |
| **Hours worked this month:**  4 | | |  |
| **Total Internship hours to date including this month:**  13 | | |  |